

How to complete and submit the application:

Go to: <https://www.istruzione.it/iscrizionionline/>

If you have a digital identity **SPID** (Public Digital Identity System), **CIE** (Electronic ID card) or **eIDAS** (Electronic Identification Authentication and Signature), you can enter the application by clicking on the button at the top right "**Access the service**", available from 9:00 on the 19th of December 2022.

First access, enabling the service:

At the first access, the application asks to confirm or integrate the details enabling at the service.

Once you have entered and confirmed your data, you can proceed with the registration.

To fill out the application form, click on the "**New application**" button (from 9th of January 2023 to 30th January 2023).

The application is divided into four sections:

1) STUDENT DETAILS

Enter your personal details and residence. The mechanographic code of the School of origin is required, but not mandatory (Infanzia Rodari PRAA838017 - Infanzia Pilastro PRAA838039 - Infanzia Torrechiara PRAA838028).

2) FAMILY DETAILS

Confirm and/or integrate some information (telephone, email, residence and domicile) of the person submitting the application (parent or person exercising parental authority), on the choice of teaching Catholic religion and details of any disabilities.

3) SCHOOL DETAILS

Choose, in order of priority, the schools to which the application should be addressed, indicating their identification code (**PREE83801C "B. FERRARI" LANGHIRANO - PREE83802D "RICCARDI" TORRECHIARA**).

4) CONCLUSION

Submit the application.

View the preview to check that the data entered are correct.

If a child has recently arrived in Italy and still does not have a tax code, it is possible to create a "provisional code" in the "Online registration" system in a special function. Subsequently, the educational institution will replace the provisional code with the definitive tax code.

The sections of the application **can be completed at different times**, so if you want to take a break, you can save the information you entered without submitting the application.

The application is forwarded to the first chosen school. The schools indicated as second and third choice will be involved, one after the other, only if the first one has no places available for the new school year.

The codes of the selected Schools can be searched on "Scuola in Chiaro".

BE VERY CAREFUL

The application, if forwarded, cannot be modified.

MEETINGS WITH LINGUISTIC AND CULTURAL MEDIATORS FOR ENROLLMENT IN THE FIRST CLASS AT THE PRIMARY SCHOOL:

-INDIAN MEDIATOR (SRI LANKA AND INDIA): 14th JANUARY 2023 FROM 10 AM TO 12 AM.

-SENEGAL, GHANA, IVORY COAST (ENGLISH AND FRENCH LANGUAGE): 21st JANUARY 2023 FROM 10 AM TO 12 AM.

-ARAB MEDIATOR (MOROCCO AND TUNISIA): 28th JANUARY 2023 FROM 10 AM TO 12 AM.

TO ATTEND THE MEETING WITH THE MEDIATOR AND TO GET ASSISTANCE, IT IS NECESSARY TO MAKE A RESERVATION WITH PRE-SCHOOL TEACHERS OR CALL: 0521-861195.